

MINUTES OF GOOD SHEPHERD ART & ENVIRONMENT COMMISSION MEETING

Monday, October 27, 2025

Members present: Mary Lou Bradley, Jim Edwards, Sue Edwards, Judi Goodge, Judy Miller, and Ken and Beth Schenk

Members absent: Sally Sternberg

NEW BUSINESS:

- **Fall Decorations** – Fall decorations were put up on September 26 and will remain up until Advent.
- **Honoring Deceased Members of Parish** – The memorial area for the deceased members of the parish was placed on the edge of the stage using only the frames and roses due to limited space.
- **Storage Trailer** – The items stored in the furnace room in church need to be loaded into a storage trailer so that construction crews can work in the room. We will load the trailer on **Thursday, October 30 at 8:00 AM.**
- **Advent Decorations** – We will set up Advent decorations on **Saturday, November 29 at 8:00 AM.** The Advent wreath will be set up on the floor to the right of the kneelers. Judy will look at possibly modifying or making a small purple banner to hang in front of the ambo to bring in the Advent colors. No other Advent decorations will be used. We will also set up one of the newer narrower trees in between the double doors of the school using the white ball and angel ornaments and ribbon. We will need to purchase a timer for the lights on the tree so that we can control when the tree is lit.
- **Christmas Decorations** – Christmas decorations will be set up on **Sunday, December 21 following the 10:30 AM Mass.** To save time on Sunday, we will meet on **Saturday, December 20 at 9:00 AM** to bring trees, statues, burlap, etc. over from the trailer and church to the parish hall. The nativity figures will be set up using the wooden boxes and burlap fabric instead of the stable due to lack of space. We decided to place the nativity near the edge of the stage to provide greater visibility and avoid having people going up on the stage. Three trees will be placed where the Holy Family statues are and several live poinsettias will be placed behind the server's chairs. We will use all red poinsettias this year, which will be delivered and placed in church on **Tuesday, December 23 at 8:00 AM.** The advent wreath will need to be removed on Wednesday, December 24 if used that day. The wreaths will be placed on the school doors in early December.
- **Removal Of Christmas Decorations** – We will remove the Christmas decorations on **Sunday, January 11, 2026** following the 10:30 Mass celebrating the Baptism of the Lord.

Respectfully submitted,

Beth Schenk

2025 TIMELINE FOR ADVENT AND CHRISTMAS

SATURDAY, NOVEMBER 29, 8:00 AM – Set up for Advent – (All commission members)

- Remove fall decorations
- Set up Advent wreath
- Hang purple banner in front of ambo
- Set up tree in Narthex
- Put away palm trees?

SATURDAY, DECEMBER 20, 9:00 AM – Bring Christmas decorations over from church and trailer – (All commission members)

SUNDAY, DECEMBER 21 FOLLOWING 10:30 AM MASS – Set up Christmas – (All commission members)

- Set up Christmas trees
- Set up Nativity set

TUESDAY, DECEMBER 23, 8:00 AM – Place poinsettias in church (All commission members)

WEDNESDAY, DECEMBER 24 ?? – Remove Advent wreath

SUNDAY, JANUARY 11, 2026 FOLLOWING 10:30 AM MASS – Remove Christmas decorations (All commission members)